NOTICE OF ANNUAL MEETING
AVIS DE CONVOCATION À L'ASSEMBLÉE ANNUELLE

TAKE NOTICE that the Annual Meeting of members of The Royal Heraldry Society of Canada will be held in the Doll/Herald Room of the Hyatt Regency Hotel, Calgary, 700 Centre Street South East, Calgary, Alberta, T2G 5P6, on Saturday, 4 May 2019 at 9:30am for the purpose of:

a) Receiving the President's Report;

b) Receiving and considering the financial statements for the past fiscal year, together with the auditor's report thereon;

c) Appointing the Auditor;

d) Receiving report of Nominating committee;

e) Electing Officers and Directors;

f) Appointing one Nominating Committee member for 2019; Appointing one Honours and Awards Committee Member

g) Receiving Branch, Committee reports and Volunteer Officers Reports;

h) Approving all the acts of the Executive and the Board of Directors taken during the past year; and

i) Transacting such other business as may properly come before the meeting.

Edward A. McNabb, FRHSC
President/Président

Dated 25 March 2019 on behalf of the Board of Directors / Daté le 25 March 2019 au nom du Conseil d'administration

VEUILLEZ PRENDRE NOTE que l'assemblée annuelle des membres de la Société royale d'héraldique du Canada aura lieu à Calgary, Alberta aux Doll/Herald Room, The Hyatt Regency Hotel, 700 Centre Street South East, Calgary à 9:30H, samedi le 4 Mai 2019, dans le but:

a) de recevoir le rapport du Président;

b) de recevoir et d'examiner les états financiers de l'année financière écoulée ainsi que le rapport du vérificateur s'y rapportant;

c) de nommer un commissaire aux comptes;

d) de recevoir le rapport du Comité des nominations; et Comité des honneurs et récompenses.

e) d'élire les officiers et les directeurs;

f) d'élire un membre du Comité des nominations pour 2019; d'élire un membre du Comité des honneurs et récompenses.

g) de recevoir les rapports des sections régionales, comités, et officiers volontaires;

h) d'approuver toutes les décisions prises par la direction et le conseil d'administration au cours de la dernière année; et

i) de traiter toute autres questions dont l'assemblée pourra être dûment saisie.

Stephen R.A. Murray, FRHSC(Hon.)
Secretary/Secrétaire
Current Officers and Directors-at-Large— 2018 - 2019: The Officers of The Society shall hold office for one (1) year from the date of election or appointment or until their successors are elected or appointed in their stead. Directors at Large who have served their three (3) year term may be eligible for re-election at the Annual Meeting at which their term of office expires, and shall continue to hold office until dissolution or adjournment of the meeting at which a successor is elected or appointed.

ELECTED in 2018:
President: Mr Edward McNabb, FRHSC
1st Vice President: Mr Vicken Koundakjian
2nd Vice President: Captain Jason Burgoin, CD

APPOINTED in 2018:
Secretary: Mr Stephen Murray FRHSC(Hon)
Treasurer: Captain Ian Steingaszner, CD, FRHSC(Hon)

Directors-at-large who have completed their term:
• Mr Allan Bird, CD, FRSHC(Hon)
• Mr. Robert Frank
• Mr J. Robert Walsh, MB, CD

Directors-at-large with one year to complete:
• Michael Dan
• Matthew Douglas
• Johanna Raso

Directors-at-large who have two years to complete:
• David Cvet, FRHSC(Hon)
• Felicity Harrison
• Ilona Jurkiewicz

AGENDA FOR THE 53th ANNUAL MEETING OF THE RHSC
ON SATURDAY 4 MAY 2019 IN CALGARY, ALBERTA, ON AT THE HOUR OF 9:30am

1. a) CALL TO ORDER/Quorum.
   b) NOTIFICATION AND COUNTING OF PROXIES

2. a) MOMENT OF SILENCE FOR MEMBERS DEPARTED SINCE THE LAST ANNUAL MEETING:
   b) CORRESPONDENCE

3. ADOPTION OF MINUTES OF 2018 ANNUAL MEETING.

4. PRESIDENT’S REPORT.


6. OLD BUSINESS:

   e. Publications  f. Fellows  g. All other Reports Received


9. NOMINATING COMMITTEE REPORT ON ELECTION OF THE EXECUTIVE AND THE BOARD OF DIRECTORS for 2019 - 2020: President; 1st and 2nd Vice Presidents; Three Directors-at-large for three-year terms.

10. ELECTION OF A SERVING MEMBER TO COMMITTEES FOR 2019 - 2020:
   a. Nominating Committee  b. Honours & Awards Committee


12. NEW BUSINESS.

13. TERMINATION.
INSTRUCTIONS FOR SUBMITTING PROXIES AND NOMINATION FORMS

[A] PROXY FORMS:

By filling out a PROXY FORM you entitle another Society member to vote and act on your behalf at the Annual Meeting, for the duration of the meeting. Your PROXY FORM, should you wish to use it, should be returned to the Secretary at P.O Box 8128, Terminal “T”, Ottawa, ON K1G 3H9 Canada, to be RECEIVED AND REGISTERED by the Secretary at least 5 days prior to the commencement of the Annual Meeting. (Proxies may be given directly to the Secretary at the beginning of the AGM)

[B] NOMINATION FORMS:

Nomination forms for Officers and/or Directors-at-Large are included in this mailing. Careful consideration should be given to whom you wish to nominate to the Board. Nominees to the Board must be members of the Society, should have some knowledge about the organization of the Society and have the resources, both financial and time, to attend all meetings. The nominator should mail or email the signed nomination to the seconder, the seconder to the nominee and the nominee to the Secretary at P.O. Box 8128, Terminal “T”, Ottawa, ON K1G 3H9 Canada or by email to secretary@heraldry.ca, to be received not later than May 01, 2019. Members making multiple nominations should photocopy the appropriate form(s). (Nominations for Offices may be made from the Floor during the AGM)

Each Institutional member has only one vote.

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PROXY FORM FOR AN ANNUAL OR SPECIAL MEETING OF THE SOCIETY

I, ___________________________ a voting member in good standing of The Royal Heraldry Society of Canada/La Société royale héraldique du Canada, hereby exercise my right of proxy to appoint:

______________________________________, a voting member in good standing; OR failing him/her (please check only one)

_____ The President  _____ The 1st Vice President  _____ The 2nd Vice President

To attend, act and vote on my behalf at the Annual Meeting of the Society to be held on Saturday, 4 May, 2019 (including adjournments thereof) in the following manner:

All agenda items with the exception of:

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Signature of appointer ___________________________ Date ________________________________

It is understood that this Proxy dies with the termination of the above meeting. In accordance with By-laws of the Society all proxies to be exercised must be registered with the Secretary or the Administrator at least twenty-four (24) hours prior to the commencement of such meeting at which such Proxy is designated to be used. Proxies should be mailed to the RHSC Secretary at

P.O. Box 8128, Terminal “T”, Ottawa, ON K1G 3H9 Canada
NOMINATION FORM FOR OFFICERS

The Nominating Committee invites nominations for Officers (President and First and Second Vice President) of the Society to be elected at the forthcoming Annual Meeting. The Nominating Committee will present a slate of candidates that will be presented to members at the meeting, but nominations will be accepted from the floor until declared closed at the Annual Meeting. This form should be completed and mailed as indicated in the attached INSTRUCTIONS FOR SUBMITTING PROXIES AND NOMINATION FORMS.

Each Institutional member has only one vote per institution.

Please print names

We nominate as President

Mover: ___________________________  Seconder ___________________________
I accept this nomination: ___________________________
Nominee’s Address: ______________________________________________________
Dated this ___________ day of _________________, 2019.
Signed by nominator: ___________________________  Signed by seconder: ___________________________
Signed by nominee: __________________________________________

We nominate as First Vice President

Mover: ___________________________  Seconder ___________________________
I accept this nomination: ___________________________
Nominee’s Address: ______________________________________________________
Dated this ___________ day of _________________, 2019.
Signed by nominator: ___________________________  Signed by seconder: ___________________________
Signed by nominee: __________________________________________

We nominate as Second Vice President

Mover: ___________________________  Seconder ___________________________
I accept this nomination: ___________________________
Nominee’s Address: ______________________________________________________
Dated this ___________ day of _________________, 2019.
Signed by nominator: ___________________________  Signed by seconder: ___________________________
Signed by nominee: __________________________________________
NOMINATION FORM FOR DIRECTORS

The Nominating Committee invites nominations for Directors to replace the three Directors whose terms expire this year. If in addition, other Directors are elected to Executive positions, or yet others discontinue their directorships for whatever reason, then more than three positions may need filling this year. The nominations for Directors are to be made on this form and returned to persons indicated in the accompanying INSTRUCTIONS FOR SUBMITTING PROXIES AND NOMINATION FORMS, not less than five (5) days before the date of the Annual Meeting. However, nominations will also be invited from the floor at the Annual Meeting.

Each Institutional member has only one vote per institution.

Please print names

We nominate as Director-at-Large

Mover: __________________________  Seconder __________________________

I accept this nomination: __________________________

Nominee’s Address: _____________________________________________________________________________________

Dated this ___________ day of _________________, 2019.

Signed by nominator: __________________________Signed by seconder:______________________________

Signed by nominee: __________________________

We nominate as Director-at-Large

Mover: __________________________  Seconder __________________________

I accept this nomination: __________________________

Nominee’s Address: _____________________________________________________________________________________

Dated this ___________ day of _________________, 2019.

Signed by nominator: __________________________Signed by seconder:______________________________

Signed by nominee: __________________________

We nominate as Director-at-Large

Mover: __________________________  Seconder __________________________

I accept this nomination: __________________________

Nominee’s Address: _____________________________________________________________________________________

Dated this ___________ day of _________________, 2019.

Signed by nominator: __________________________Signed by seconder:______________________________

Signed by nominee: __________________________
The Royal Heraldry Society of Canada
La Société royale hérальdique du Canada

53rd National Conference & Annual General Meeting

May 3th - 5th, 2019

Hyatt Regency Hotel Calgary
700 Centre Street South East, Calgary, Alberta T2G 5P6
http://www.hyatt-regency.hotels-calgary.com
**Special Guest**

This year we are both honoured and privileged to announce that **Mr. Thomas Woodcock, CVO, OStJ, DL, FSA, Garter Principal King of Arms**, will be joining us for the 53rd Annual General Meeting and Conference of The Royal Heraldry Society of Canada in Calgary Alberta. Mr. Woodcock was educated at Eton College, and attended University College, Durham where he graduated with a Bachelors of Arts degree. He subsequently went on to Darwin College, Cambridge where he received his LL.B degree and was called to the Bar at the Inner Temple. He began his heraldic career in 1975 as a research assistant to Sir Anthony Wagner, KCB, KCVO, FSA, and in 1978 he was appointed Rouge Croix Pursuivant of Arms in Ordinary. He was promoted to Somerset Herald of Arms in Ordinary in 1982 and held this office until his appointment as Norroy and Ulster King of Arms in 1997. Mr. Woodcock was appointed to his current position of Garter Principal King of Arms on April 1st, 2010. He was appointed a Lieutenant of the Royal Victorian Order in 1996, and advanced to Commander of the Royal Victorian Order in 2011. Further he was appointed Genealogist of the Most Venerable Order of the Hospital of Saint John of Jerusalem in June of 2017, and made an Officer of the Order in June 2018.

**Hotel Information**

Whether you’re visiting town for a conference or just passing through on your way to the Canadian Rockies, you’ll find a comfortable retreat at **Hyatt Regency Calgary**. Located at 700 Centre Street South East, Calgary, Alberta. Check into one of their 355 newly renovated guestrooms or upgrade to a suite for exclusive access to the Regency Club, each offering expansive views of the city skyline, premium amenities and complimentary Wi-Fi. During your stay, take the time to enjoy the hotel’s services and facilities including Stillwater Spa, the only full-service luxury hotel spa in the city, a 24-hour StayFit Gym, a 24-hour business centre, an indoor swimming pool, whirlpool and sauna, and award-winning restaurants such as Thomsons, Sandstone Lounge, Bakers and 24-hour room service. Enhance your next meeting or event in one of their 22 multifunctional function rooms offering a total of over 34,000 sq ft of usable space featuring the Imperial Ballroom, the city’s largest hotel ballroom. Located in the heart of downtown,
Hyatt Regency Calgary is connected to the TELUS Convention Centre and is only steps away from the Calgary Tower, Glenbow Museum, Olympic Plaza and CORE Shopping Mall. The Calgary International Airport is the nearest airport to the hotel.

**Hotel Booking**

A block of hotel rooms have been reserved at the Hyatt Regency Hotel for our conference this year. If you would like to take advantage of the special rate offered to us you can book your room by contacting the hotel directly at 1 (403) 717-1234 or the hotel has recommended using the web-based reservation system to make your room reservation. The special rate we have been given is for a Standard King room at **$189.00** per night. The link for making reservation is [https://www.hyatt.com/en-US/group-booking/CALRC/G-RHSC](https://www.hyatt.com/en-US/group-booking/CALRC/G-RHSC)

**Speakers & Events**

**Friday 3 May, 2019**

The conference will open on Friday evening with the Vice President's Reception sponsored by the Prairie Branch, Royal Heraldry Society of Canada. This reception will afford our members who are gathering for the 53th conference, an opportunity to meet old friends and make new ones, as well as set the stage for a wonderful weekend together discussing and learning more about heraldry. For those attending the reception, you will be treated to a glass of prosecco upon arrival and a selection of snacks. In addition, a cash bar will be available for those who wish to purchase other beverages during the evening.

This event will also set the stage for our first of a number of formal presentations being hosted over the course of this weekend. Our speaker for the Beley Lecture will be Albert Order of Excellence member Mrs. Sharon Dawn Carry, AOE, MCS, B.App.Sc.(Hon), BBA(Hon) who will be speaking to us on the Alberta Order of Excellence Program. [https://www.lieutenantgovernor.ab.ca/aoe/index.html](https://www.lieutenantgovernor.ab.ca/aoe/index.html)

**Saturday 4 May, 2019**

The Saturday program will begin with the Annual General Meeting of the Royal Heraldry Society of Canada, followed by a buffet luncheon. During the luncheon this year we will have the unique opportunity to witness as the Office of the Mayor of Calgary and Tourism Calgary conduct a White Hat Ceremony for Garter. This is a long-standing tradition in Calgary, a symbol of the Western hospitably and good cheers they like to share with visiting guests. The white Smithbilt hat has been bestowed on numerous dignitaries during their visit to the city since the 1950s.
At the conclusion of our lunch, there will be a bus departing the hotel lobby to take members and guest of our group to visit The Military Museums of Calgary. This museum is the largest tri-service museum in Western Canada, and the second largest military museum in the country. It consists of four founding regimental museums and the Naval, Army and Air Forces Museum of Alberta. In addition, it is home to The Founders’ Gallery, and The Museum Library and Archives (University of Calgary). [https://themilitarymuseums.ca](https://themilitarymuseums.ca), Upon the conclusion of our tour and return to the hotel, Society members and guests will be afforded time to check out some of the sites within Calgary on their own or rest in preparation for the evening’s formal activities.

Our formal festivities will resume at 6:00pm with the President's Reception. This reception will include a glass of prosecco and a selection of snacks; in addition there will be a cash bar. Formal attire is expected, and orders, decoration and medals may be worn. During this reception there will some presentations made to members of our Society, as well as the investiture of Fellows of the Royal Heraldry Society of Canada. If you wish to display your banner, standard or flag at the Gala Dinner, please contact Mr. Allan Bird CD, FRHSC [abbyrd@rogers.com](mailto:abbyrd@rogers.com) to make the necessary arrangements.

As noted above, we are extremely fortunate to have in attendance Mr. Thomas Woodcock, CVO, OStJ, DL, FSA, Garter Principal King of Arms from the College of Arms in London, United Kingdom who will be our guest of honour for the Gala Dinner, as well as the 2019 Wilkes Lecture speaker. At the conclusion of the formal dinner, members and guests are more than welcome to continue the fellowship and conversations of the evening in the hotel’s lobby bar which will be open for the remainder of the evening.

**Sunday 5 May, 2019**

For Sunday, we have no fixed programme of events, but can offer suggestions to those delegates and their guests who would like to take the opportunity to explore Calgary more thoroughly and take in attractions within this wonderful city.
Menu for Saturday Gala Dinner

First Course
Maple Butternut Squash, Pumpkin Pesto

Second Course
Arugula, Belgian Endive, Radicchio, Salad with Grape Tomatoes, Pickled Red Onions, Cheddar Crisp and White Balsamic Vinaigrette

Main Course
(Select one with registration)
Alberta Beef Tenderloin, with baby carrots, green beans, mushroom and red wine reduction

Or

Pan Seared British Columbia Salmon, with wild rice pilaf, greens, confit tomatoes and a green goddess sauce

Or

Cashew Alfredo, with zucchini ribbons, toasted pine nuts, served with brown rice pasta and vegan Italian sausage

Dessert
Sticky Toffee Pudding, with caramel sauce, brown sugar and mascarpone cream meringue.

Red & White wine will be served with dinner, coffee and tea served with dessert and port served following dinner. A cash bar will also be available during dinner.
Friday, May 5, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:30pm</td>
<td>Board of Directors Meeting</td>
</tr>
<tr>
<td>7:30pm</td>
<td>Vice President’s Reception</td>
</tr>
<tr>
<td>8:00pm</td>
<td>Beley Lecture</td>
</tr>
<tr>
<td></td>
<td><strong>Mrs. Sharon Dawn Carry</strong> AOE, MCS, B.App.Sc.(Hon)</td>
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</tbody>
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Saturday, May 6, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:30 am</td>
<td>53rd Annual General Meeting of the Society</td>
</tr>
<tr>
<td>11:30 am</td>
<td>Meeting of the Faculty of Fellows</td>
</tr>
<tr>
<td>12:00 pm</td>
<td>Buffet Lunch &amp; White Hat Ceremony</td>
</tr>
<tr>
<td>1:30 pm</td>
<td>Bus Departs Hyatt Regency Lobby for Military Museums of Calgary</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>Tour The Military Museums of Calgary</td>
</tr>
<tr>
<td>3:30 pm</td>
<td>Return to Hotel</td>
</tr>
<tr>
<td>6:00 pm</td>
<td>President’s Reception</td>
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<tr>
<td>7:00 pm</td>
<td>Gala Dinner of The Royal Heraldry Society of Canada</td>
</tr>
<tr>
<td>8:30 pm</td>
<td>Wilkes Lecture</td>
</tr>
<tr>
<td></td>
<td><strong>Mr. Thomas Woodcock, CVO, OStJ, DL, FSA, Garter Principal King of Arms</strong></td>
</tr>
</tbody>
</table>
Sunday, May 7, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 am</td>
<td>Meeting of the New Board of Directors</td>
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</table>
### Registration Form

#### 53rd National Annual General Meeting & Conference

**3-5 May 2019**  
*Hyatt Regency Hotel Calgary*  
700 Centre Street SE Calgary, Alberta Canada

**Please submit this form and payment by 30 April 2019**  
Captain Ian Steingaszner, CD, FRHSC(Hon)  
100 King View Crescent  
Snowball, Ontario L7B 1K5

<table>
<thead>
<tr>
<th>Title/Name: _____________________________________________________________________________________________</th>
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<tbody>
<tr>
<td>Address: ____________________________________________________________________________________________</td>
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<tr>
<td></td>
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<tr>
<td>City: _____________________ Province: ___________________ Postal Code: ____________________</td>
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<tr>
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<tr>
<td>Phone: _____________________ Email: ____________________________________________________________________</td>
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</tbody>
</table>

**Title/Name(s) of Guest(s): __________________________________________________________________________________**

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### A La Carte Event Pricing

<table>
<thead>
<tr>
<th>Event Details</th>
<th>Number of Guest</th>
<th>Price Per Person</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 3 May Vice President’s Reception &amp; George Beley Lecture</td>
<td></td>
<td>Free</td>
<td></td>
</tr>
<tr>
<td>(includes Prosecco, canapés &amp; cash bar)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Saturday 4 May – Luncheon &amp; Ceremony</td>
<td></td>
<td>$65.00</td>
<td></td>
</tr>
<tr>
<td>Saturday 4 May President’s Reception &amp; Gala Dinner</td>
<td></td>
<td>$200.00</td>
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<tr>
<td>(Dress for the Gala Dinner is formal)</td>
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### Full Conference Registration

<table>
<thead>
<tr>
<th>Classification</th>
<th>Number of Guest</th>
<th>Price Per Person</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prairies Branch Members</strong></td>
<td></td>
<td>$195.00</td>
<td></td>
</tr>
<tr>
<td>Included all Friday &amp; Saturday activities including: Vice President’s Reception, the George Beley Lecture, Saturday Luncheon &amp; Ceremony, President’s Reception &amp; Gala Dinner (Dress for Gala Dinner is formal)</td>
<td></td>
<td>$195.00</td>
<td></td>
</tr>
<tr>
<td><strong>Society Members (not Prairies Branch Members)</strong></td>
<td></td>
<td>$220.00</td>
<td></td>
</tr>
<tr>
<td>Included all Friday &amp; Saturday activities including: Vice President’s Reception, the George Beley Lecture, Saturday Luncheon &amp; Ceremony, President’s Reception &amp; Gala Dinner (Dress for Gala Dinner is formal)</td>
<td></td>
<td>$220.00</td>
<td></td>
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### Meal Selection for Gala Dinner 4 May

<table>
<thead>
<tr>
<th>Meal Selection for Gala Dinner 4 May</th>
<th>Qty</th>
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</thead>
<tbody>
<tr>
<td>Alberta Beef Tenderloin</td>
<td></td>
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<tr>
<td>Pan Seared British Columbia Salmon</td>
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<tr>
<td>Cashew Alfredo</td>
<td></td>
</tr>
</tbody>
</table>

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### Dietary concerns

**Total Enclosed $________________**

Please make cheque payable to:  
The Royal Heraldry Society of Canada